



## Commission for Faith Formation Exarchate of St. Ephrem, Khadki-Pune

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www.exarchate.online



DoC / 2018 / 22  
30 October 2018

**Dear Rev. Fathers, Rev. Sisters, Headmasters, Teachers and Students of Sunday School,**

Prayerful Greetings from the Department of Catechesis

I am happy to let you know that in the academic year 2018-'19, we have 826 students from classes KG to XII. We have 305 teachers who render the service as catechism teachers. I extend my gratitude to all of you for the dedication and the continuous support towards the Catechism department. I would like to remind you about the duty of a Catechism teacher. The knowledge that we gain from the Catechism curriculum should be used to transform our lives and the lives of our Catechism children. This should lead the children to their sanctification and to become a better human being. They should finally be able to witness the gospel in their day to day life.

In the academic year 2017-'18, 49 students passed Std XII Catechism exam. Congratulations to all the students, their teachers and their parents. The certificates will be distributed in November 2018. The date will be intimated to you. The list of students is attached for your reference.

It is mandatory for the Students of Std XII to pass both the semesters in the same academic year to be eligible for the Std XII certificate.

I hope the preparations are going on well for the I semester examination. Please conduct a model examination for the children. Those who get E Grade and those who are absent for the semester examination can appear for the re-examination. Evaluation of the re-examination of class XII will be done at the center and that of classes IV to XI must be done at the District level under the supervision of the District Director.

Kindly follow the below instructions for the examination

- There must be an external invigilator for the examination
- No one except the invigilator and the Headmaster or a teacher appointed by the Unit Director is allowed in the examination hall throughout the time of the examination
- Do not open the envelope containing the Question papers before 10.45 am on 18<sup>th</sup> November

*Grow in Christ; Rooted in the Word and Guided by the Spirit*

- The hall ticket must be attached with the answer sheets
- The hall ticket must have the seal of the Church and the signature of the HM
- Do not put the UIN, name or seal of the Church on the answer papers
- Arrange the answer papers in the ascending order of the UIN
- Answer papers of the same class must be wrapped together and kept separately in the envelope
- Answer papers should be securely sealed in the given cover in the presence of the invigilator and the invigilator should put his signature on the cover
- Mention the total number of answer papers per class and the number of absentees on the cover containing the answer papers

You are requested to send the answer sheets to the below address at the earliest after the examination.

**Fr. Philip Pulipra**  
St. Thomas Malankara Catholic Church  
Maria Nagar  
Behind Golden Flats  
Padi  
Chennai : 600 050  
Ph: 098842 71485

All the best for the examination. God bless you all



**Rev Fr Philip Pulipra**  
Exarchial Director of Catechesis