



## Exarchate of St. Ephrem, Khadki-Pune Commission for Faith Formation

☎ 8018 8058 70; ✉ catechesis.exarchate@gmail.com ; www.catechesis.in

DoC / 2017 / 12  
11 January 2017

**Dear Rev. Fathers, Rev. Sisters, Headmasters, Teachers and Students of Sunday School,**

*Prayerful Greetings from the Exarchial Commission for Faith Formation!*

As informed earlier, the First Semester Catechism Re-Examination is scheduled to be held at 11.00 am on Sunday, 15 January 2017. The modifications in the pattern of Re-Examination brought about by the instruction of the Apostolic Exarch have been shared as guidelines in the previous circular DoC/2016/11. All are requested to read in detail the guidelines regarding the Re-Examination.

The valuation of the Answer Sheets will be done at the District Centres under the supervision of the District Directors with the guidance from the Centre. So the Headmasters are requested to send the Answer Sheets to the following Priests in the respective Districts:

Pune	:	Fr Joseph Venmanath
Mumbai	:	Fr Philip Pulipra
Bangalore	:	Fr Varghese Kadakketh
Chennai	:	Fr Varghese Maruthoor
Hyderabad	:	Fr John Thundiyath OIC

On an experimental basis, we are initiating a process to show the Answer Sheets to the respective Teachers before sending them for valuation. The Teachers have to assemble in a Room and a provision has to be made so that they can have a preview of the Answer Sheets of their students which will give them a direct idea about what their students have written. This has to be done with true spirit in the presence of the invigilator. If this can help the Teachers in any way to improve the standard of the students, we can think of extending the same process for the Semester Examinations.

Hall Tickets sent for the Semester Examination can be used for the Re-Examination.  
The Results will be announced on 22 January 2017.

Any complaint regarding the Exams should be registered latest by the next day.

*Yours in Christ Jesus,*

*Fr. Varghese Vattikethath*

**Secretary**  
**Exarchial Commission for Faith Formation**