



## Exarchate of St. Ephrem, Khadki-Pune

# Commission for Faith Formation

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**Dear Rev. Fathers, Rev. Sisters, Headmasters, Teachers and Students of Sunday School,**

*Prayerful Greetings from the Exarchial Commission for Faith Formation!*

Let me thank you all first for the great work you have done in conducting the Examination and sending the Answer Sheets in a systematic and secure way. Your sincere efforts are really appreciated and acknowledged. When most of the Parishes are keen in updating the details of the students and sending the Answer Papers, a few Parishes still continue to fail in these two important aspects concerning the smooth functioning of the Centralized Examination System. Strict instructions will be forwarded to those Parishes in the future communications and they are obliged to adhere to it.

The Answer Papers are indications to the fact that some of the communications from the Centre are not properly reaching the Teachers and the Students. It will have to be considered as grave negligence on the part of the Headmasters, which is really unbecoming for a Centralized System which demands genuine commitment, sincere efforts and timely interventions from the Headmasters.

The Headmasters are requested to take special care in teaching the students the Bible Verses, the Liturgical Hymns and the Liturgical Prayers. The audio of liturgical songs are available in the following link

<https://drive.google.com/open?id=0B59zpL06y-ZpM0h3LVBNaFQxTUU>

Kindly copy paste this link on Google Chrome Browser.

Those who have got E Grade and those who have not attended the Examination have to repeat the Exam. Rev. Fathers and Headmasters are requested to make arrangements for the Re-Exam on 15 January 2017. Kindly make sure that all those who have got E Grade and those who did not appear for the Exam make it this time. There are certain modifications in the pattern of Re-Exam brought about by the instruction of the Apostolic Exarch. The following guidelines have to be taken into consideration regarding the Re-Exam:

1. All those who have got E Grade and those who did not appear for the Semester Exam have to compulsorily attend the Re-Exam.
2. The Question Papers for the Re-Exam will be prepared from the Centre.
3. The Valuation of the Re-Exam will be at the Centre as same as the Semester Exam.
4. The Re-Examination is also valid for Classes X and XI.
5. In order to receive the Certificate of Classes X and XII, each student has to obtain at least D Grade separately in both the Semesters.
6. Those who do not obtain at least a D Grade in the Re-Exam have to appear for a THIRD Exam.
7. Those who do not appear for any one of the Semester Exam or re-Exam are bound to repeat the year.

Regarding the result of students, we have tried our best to make things fool proof. Still if you have some doubt concerning the Grades of anyone from your Centre, you have the provision for both recounting and revaluation. The Headmasters have to apply with the consent of respected Rev. Vicars specifying the UIN of the student with a nominal fee of Rs. 100/-. The amount will be given back if there is any change in the Grades.

A by-law for the Department of Catechesis is in the pipeline. A detailed reading and evaluation of a *draft* By-law will happen in the months of January and February. The Commission for Faith Formation has the right and responsibility to draft and constitute the By-law for the Department of Catechesis. The Commission will have a formal gathering in the month of January or February to finalize the By-Law of the Department. A draft of the By-Law will be sent to the members of the commission, as early as possible, to read in detail and make necessary suggestions to be discussed in the formal gathering.

Let me conclude with a personal note: My health is improving. Thanks to all your prayers!

Wishing you all a fruitful and blessed Christmas Season,

*Yours in Christ Jesus,*

*Fr. Varghese Valikkodath*

Secretary  
Exarchial Commission for Faith Formation