



Exarchate of St. Ephrem, Khadki-Pune

Commission for Faith Formation

☎ 8018 8058 70; ✉ catechesis.exarchate@gmail.com ; www.catechesis.in

DoC / 2016 / 10
15 November 2016

Dear Rev. Fathers, Rev. Sisters, Headmasters, Teachers and Students of Sunday School,

Prayerful Greetings from the Exarchial Commission for Faith Formation!

This is to inform you regarding the First Semester Examination 2016-'17. Due to the closing ceremony of the Holy Year of Mercy at St. Mary's Cathedral, Khadki on 27 November 2016, the First Semester Examination will be held at 11 am on 4 December 2016. Kindly make necessary arrangements accordingly.

The Hall Tickets for all the students appearing for the First Semester Catechism Examination 2016-'17 of Classes IV to X will be sent soon. This year we have five new Sunday Schools attached to the Centralized System; Carmelaram in Bangalore, Ayapakkam in Chennai, Dombivili in Mumbai and Goa.

The Question Papers for the First Semester Catechism Examination 2016-'17 will be sent from the Centre to the Unit Directors next week. The envelope enclosed should be used to send back the Answer Papers. Answer Papers of the children of same class has to be wrapped together (should not staple together) and kept separately in the cover. Kindly arrange the answer papers in the ascending order of the *Unique Identification Number* (UIN).

You are requested to send the Answer Sheets in the following address on 5 December itself:

Fr. Varghese Valikkodath
St Mary's Malankara Catholic Cathedral
51, Bhau Patil Road, Bopodi
PUNE - 411 020
Phone: 0 8018 8058 70

Those who are sending the Answer Sheets directly through Courier are earnestly requested to send it either through Blue Dart, DTDC PLUS or First Flight. Kindly make sure that you are making use of the Authorised Franchise. Please do not send it from some small shops which are working as the internal outlets.

As we conducted the earlier exams, Classes 1 to 3 will have *Oral Exam* with the Question Papers sent from the Centre. Answers are included in the Question Paper itself, for these classes, in order to assist the concerned teachers for conducting the Exam.

Grow in Christ; Rooted in the Word and Guided by the Spirit

It is the responsibility of the Headmasters to make sure that the Hall Ticket, which has all the required details furnished, is attached with the Answer Papers. Nothing that reveals the identity of the person or the church should be written in the Answer Papers. Please do not put the seal of the Church on the answer sheets. **No one except the Supervisor and the Headmaster or a Teacher appointed by the Unit Director is allowed in the Examination Hall.**

Any complaint regarding the Exams should be registered at the Centre through email latest by the next day. Complaints are not encouraged after that and will not be considered with due importance.

Once again I remind: Kindly do not open the envelope containing the Question Papers before 10.45 a.m. on 4 December 2016.

The teachers are requested to prepare the students according to the Syllabus and Question Bank provided in the website www.catechesis.in The question paper is set by choosing questions only from the Question Bank. A little more concentration should be given to the teaching of liturgical hymns and prayers. Please do keep in mind that they are inevitable part of catechesis. The audio of liturgical songs are available in the following link <https://drive.google.com/open?id=0B59zpL06y-ZpM0h3LVBNaFQxTUU>

Kindly copy paste this link on Google Chrome Browser.

As most of you are well aware, I have been advised to take minimum two months bed-rest for my broken leg to heal properly. At present, I am in Khadki at my residence and will be co-ordinating the responsibilities with the help of those who are in the lead in various departments. I wholeheartedly thank each one of you for your earnest prayers and sincere concern towards me when things went haywire at least for a few days. I am getting better now and please do continue your prayers for me.

Wishing you all a fruitful and blessed Christmas Season,

Yours in Christ Jesus,

Fr. Varghese Valikkodath

*Secretary
Exarchial Commission for Faith Formation*